

Minutes of First General Body Meeting of Asha Zurich

Date: 26 May 2002

Venue: ETH Polyterasse, Zurich

Participants: Arvind Rajendran, Sathya Krishnamurthy, Ravikiran Chiktamarla, Priyanka Belawat, Saikumar Chalasani, Santosh Ansumali, Pramod Prashanth, Reena Mittal, Sachin Mittal

1. Sathya started the meeting with a note of welcome and agenda of the meeting.
2. Review of Asha Zurich statutes-The statutes for Asha Zurich were readout by Sathya and were ratified by the members.The reviewed statutes were unanimously passed.
3. Names of the office bearers were announced and responsibilities were broadly outlined
 - **President (Sathya Krishnamurthy)**-Overall supervision of the organization, raising funds.
 - **General secretary (Priyanka Belawat)**-Contact person, maintenance of accounts, correspondence, publicity for Asha Zurich.
 - **Treasurer (Santosh Ansumali)**-Account management, money transactions and responsible for any kind of financial matter, financial report.
 - **Coordinators (Reena Mittal, Saikumar Chalasani)**-Keeping track of the ongoing projects, proposal of new projects, maintaining project contacts.
 - **Webmaster (Pramod Prashanth).**
4. It was made clear that no part of the donation will be used for administrative purposes. A proposal for the maintenance of separate administrative account was made.
5. Registration of Asha Zurich with the Indian Embassy as a charity organization was considered and agreed upon.
6. The target amount to be reached for Vivekananda Ashram project was decided. Need for keeping a time limit to achieve the target was emphasized. However, the details and project status will be dealt more explicitly in the next Asha Zurich meeting.
7. It was decided that the name of the donor and the amount donated would be published at the Asha web-site only with donor's approval. A 'thankyou'' note would be sent to all the donors.
8. The following possibilities of raising funds for Asha Zurich were discussed
 - Regular monthly payments from donors.
 - Sathya informed about registering Asha Zurich in the list of other Swiss charity organizations.
 - Collection with Rappenkeller.
 - Selling merchandise was considered as an option.
 - One to one contact.
 - Collaborating with Rotary Club and other organizations.
9. Legal matters-Advice on legal matters regarding taxes, rules and regulations etc. will be taken from a lawyer